

Funding Policy

Background

Therapeutic Guidelines Foundation is a Public Ancillary Fund endorsed for deductible gift recipient (DGR) status. The Foundation funds organisations that promote the quality use of medicines and support the creation and dissemination of independent, therapeutic information in low- and middle-income countries.

Grants Program

The Foundation has established a grants program and each year considers inviting eligible organisations to apply for grants to fund projects that are consistent with its objects. Preference is given to funding discreet activities related to therapeutic guidelines and activities in low- and middle-income countries.

Further information on the grants program, along with this Funding Policy, is published on the Foundation website < <https://tgfl.org.au/>>

Eligibility

The Foundation's governing documents specify that it may only distribute funds to a fund, authority, institution or company in Australia:

- (a) which is charitable at law;
- (b) which is an exempt entity as defined in section 995-1 of the *Income Tax Assessment Act 1997*;
- (c) gifts to which are deductible under Item 1 of the table in section 30.15 of the *Income Tax Assessment Act 1997*, and
- (d) whose objects fall within the scope of the Objects (see Selection Criteria for the definition of the Foundation's Objects).

The Foundation maintains a register of eligible organisations and considers inviting relevant entities to apply for grants on an annual basis, subject to funding availability.

Funding applications may be made by invitation of the Board only. Should an organisation wish to be considered for inclusion on the register, the Foundation welcomes enquiries from entities able to deliver upon its objectives.

Selection Criteria

The selection criteria for project grants are the Objects of the Foundation:

Objects means the advancement of health care, treatment and/or medical knowledge through research, education and/or creation or dissemination of information, including the pursuit of such objects through association or cooperation with any other body, and includes the Principal Objects, provided always that such objects are charitable at law.

Principal Objects means the creation and/or distribution of therapeutic information independently of commercial interests which is evidence based and which promotes the quality use of medicines, diagnostics and other therapies.

Projects that continue to have an impact beyond the period of the grant are highly regarded, as are applications that demonstrate an ability to evaluate outcomes against objectives.

Funding Principles

Applicants are asked to note the following funding principles that have been established by the Foundation:

- Preference is given to funding discreet activities related to therapeutic guidelines that occur in low- and middle-income countries.
- Airfares may be funded for people in-country or from low- and middle-income countries to attend an event, but they are generally not supported for people travelling from Australia or other high-income countries.

Application and Assessment Process

The scope and extent of funding available changes from year-to-year, so the Foundation may invite organisations to apply for grants that deliver short projects that meet the selection criteria and are consistent with the Foundation's current focus.

Grant application documentation is provided to those who are invited to apply. The Foundation Company Secretary coordinates the application process and ensures that applications receive timely consideration and assessment by the Board.

Grant applications are accepted from invited applicants for between \$10,000 and \$15,000, with the level and duration of funding to be justified by the applicant.

Applications are assessed by the Foundation Board of Directors according to the selection criteria, the requirements of the proposal, costs associated with planned activities, value for money, and proposed outcomes.

Funding Agreements

Successful applicants are required to execute a funding agreement and funds are only provided when applicants have complied with all requirements, and terms and conditions outlined in those agreements. Every effort is made to make the agreements as simple and straightforward as possible.

Applicants are asked to note that the procurement of public liability insurance is a condition of funding.

Progress reports on the use of the grant, the purposes for which it has been spent and the outcomes will be required on a schedule to be included in the Grant Agreement.

The recognition of relevant intellectual property ownership will be incorporated into the funding agreement.

Timeline

A timeline by which the funding application and assessment process takes place is provided below.

Timeline	Action
October	Organisations are invited to apply for grants for activities to occur in the following financial year (1 July to 30 June).
March	Applications for grants due.
April	Assessment by Board of grant applications.
May	Applicants notified of the outcome of grant application assessment; funding agreement provided.
June	Subject to the execution of a funding agreement, funding is provided and recipients commence projects.
At completion of the project	Funding recipients report on outcomes at the time stated in the agreement.